

Instruction to your Bank or Building Society to pay by Direct Debit

THE CITY OF LONDON SOLICITORS' COMPANY



Please fill in the whole form and send it to:

The Clerk
The City of London Solicitors' Company
4 College Hill
London EC4R 2RB

Name(s) of Account Holder(s)

Empty box for account holder name

Originator's Identification Number

6 8 1 8 9 2

Bank/Building Society account number

Empty box for account number

Reference Number (For Office Use Only)

Empty box for reference number

Branch Sort Code

Empty box for branch sort code

Name and full postal address of your Bank or Building Society

To: The Manager

Bank/Building Society

Address

Postcode

Instruction to your Bank of Building Society

Please pay The City of London Solicitors' Company Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The City of London Solicitors' Company and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

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This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
If there are any changes to the amount, date or frequency of your Direct Debit, The City of London Solicitors' Company will notify you 10 working days in advance of your account being debited or as otherwise agreed.
If an error is made in the payment of your Direct Debit by The City of London Solicitors' Company or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
You can cancel a Direct Debit at any time by simply contacting your bank or building society.